## **Whitewright Area Chamber of Commerce**



Saturday, November 6th, 2021 - 10:00 AM to 4:00

## Fall Craft Festival - Vendor Rules & Regulations

- Vendor application and fees must be received NO LATER than OCTOBER 1, 2021.
- Booths will be assigned on a first come, first serve basis, until sold out.
- No refunds will be given once your application has been accepted. If your application is declined, you will receive a full refund.
- All food vendors must pre-register with the Grayson County Health Dept. 903-813-4200
- Vendors MUST have their tax ID numbers on their applications.
- The Whitewright Chamber of Commerce Fall Festival will continue RAIN or SHINE. NO REFUNDS OR CANCELLATIONS.
- You will not be allowed to take down your booth early. Each outside exhibitor will be responsible for their own protective covering.
- The applicant is responsible for the booth space and cannot sublease or sublet the space to other parties without the permission of the festival committee.
- Food vendors with trailers are asked to set up day of festival.
- The Whitewright Area Chamber of Commerce will sell beverages during the festival. NO DRINKS MAY BE SOLD, DISTRIBUTED OR GIVEN AWAY AT ANY BOOTH OR VENDOR LOCATION.
- Vendor load-in will be on Saturday, November 6<sup>th</sup> from 7:00-AM 9:30 AM. A Chamber Volunteer will be available to direct you to your assigned spot. Vehicles will be allowed into the vendor area for unloading ONLY. Parking will be available behind the downtown businesses. Entry to the festival for setup will be from the West and exiting the East.
- Vendors assigned inside spots will be allowed to load-in on Friday, November 5, 2021 from 6:00 PM-9:00 PM. The
  Chamber of Commerce and The First United Methodist Church are not responsible for personal injury or any damage,
  lost or stolen personal items, equipment, merchandise, or craft items.
- Bring your own tables, chairs, tents/canopies, extension cords, etc.
- NO electric heaters are allowed.
- Allotted spaces measure 10' x 10'. Please be sure you fit in your space or you will be required to rent two slots. Your booth setup, including TENT, TRAILER and TRAILER TONGUE must fit completely within your reserved space(s). If you are larger than your space you will be relocated and are subject to additional fees. No REFUND, NO EXCEPTIONS.
- Trash cans will be placed throughout the vendor area. Vendors are responsible for disposing of all their trash properly and in the provided trash cans and dumpster. Vendors who do not abide by this rule will result in a no return event policy. Vendors are NOT allowed to dump any LIQUIDS on the streets or in the parking lots.
- Tear down/cleanup for all vendors will be from 4:00 PM 5:00 PM. Vehicles will not be allowed into the vending area until 4:00 PM, NO exceptions.
- NO pets will be allowed at festival.
- The Whitewright Area Chamber of Commerce assumes no responsibility for accidents, loss or damage to persons or property prior to, during or after the festival.
- If you have any questions or concerns, please contact Olivia Hutchison at 903.364.2000.

Thank you for making our Fall Festival a success!

Whitewright Area Chamber of Commerce P.O. Box 189 – Whitewright, TX 75491 - 903.364.2000