

## MEETING MINUTES

NOTICE IS HEREBY GIVEN THAT A WORKSHOP MEETING OF THE  
**WHITEWRIGHT AREA CHAMBER OF COMMERCE**  
HELD ON THE 17th DAY OF JUNE, 2021 AT 5:30 PM.  
MEETING HELD AT 111 W. GRAND STREET, WHITEWRIGHT, TEXAS,  
AT WHICH TIME THE FOLLOWING SUBJECT(S) WERE DISCUSSED, TO WIT:

**1. Attendance/Notice of Meeting:**

- 1.1. **Board Members:** Laura Freer, Karri Donoho, Olivia Hutchison, Angie Eads, Gwyn Jordan, Ashley Schoonover
- 1.2. **Absent Board Members:** Ginger Miller, Amanda Francis, Nick Castillo
- 1.3. **Guests:** None
- 1.4. **Notice of Meeting:** To be received and accepted as posted and distributed.
- 1.5. **Called to Order:** At 5:36 PM Laura Freer, President called the meeting to order.

**2. Informational Reports:**

- 2.1. Public Comment: None

**3. Action Items: Business of Meeting:**

- 1.1. Discuss and take action on Fall Events scheduled in 2021.
  - 1.1.1. Fall Festival
    - Date – Saturday, November 6, 2021.
    - Craft list, children entertainment, food vendors, and car show information is needed.
      - Laura, Angie, and Ashley will handle Vendors.
        - Trisha Denny contacted to participate. Waiting on confirmation.
      - Ashley will arrange – Kid’s entertainment (2) Bounce House and Face Painting
      - Ashley and Brandon Latimer to arrange Corn Hole tournament.
      - Gwyn will see who to organize the car show.
      - Karri and Gwyn will arrange a band (entertainment) and petting zoo.
      - Olivia will handle mail outs, advertisement, vendor forms and maps.
    - Map of Fall Festival outlined within the city. Need confirmation on street usage and closing. Need confirmation on being able to use Baptist Church for Craft vendors, non-craft vendors in parking lot around Baptist Church. Event lot to be used for children’s events, corn hole tournament and food trucks. Car show can be in the street by the bank on Sears.
    - Craft Vendors, ok to have multiple as long as homemade.
    - Commercial Vendors are ok. No multiples.
    - Vendor list to be created from vendor application from all the years. Letter to be prepared to go out to Vendors regarding 2021 Fall Festival.
    - Coordinate a Food Drive.
    - Music and possible entertainment needed (Petting Zoo, Karate School Demo, band etc.)
      - Contact school to see if they want to participate in the Fall Festival.
      - Stage needed in vicinity of City Hall. Need to keep emergency roads open.

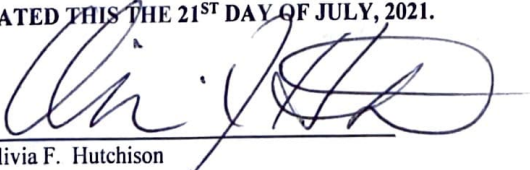
**4. Informational Reports:**

These reports are for information only. No discussion is appropriate unless there is a specific item listed below or there is a request that the item be placed on a subsequent agenda as a discussion and action item.

4.1 Board Members Concerns: None

**5. Adjourn:** The meeting adjourned at 6:36 PM.

DATED THIS THE 21<sup>ST</sup> DAY OF JULY, 2021.

  
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Olivia F. Hutchison  
Secretary